

**City of Jonesboro
Utilities Department**

Billing Office Information:

Date: _____

Water off

Computer info updated

Request for Disconnect of Service and Final Bill

Account #: _____ Requested date of disconnection: ____/____/____

Printed name: _____

Service address: _____ Apt: _____ Zip: _____

Telephone: _____ Social Security #: _____

Forwarding Mailing Address for Final Bill Statement:

Forwarding telephone #: _____

Email address: _____

Signature: _____ Date: ____/____/____

Water disconnection must take place during normal business hours, no holidays or weekends. If you have any additional questions, please contact us at 674-1196

Note to customers: Final bills will not be automatically withdrawn from your bank account.

Please mail this form City of Jonesboro
414 S. Main St.
Jonesboro, IN 46938

Or fax it to: 765-674-6962
Or email: jbilling1@jonesboroindiana.net

If final bill is not paid, Jonesboro Utilities shall proceed to file with the collections agency and/or a lien against the real property owner. You may discuss your final bill with the Billing Clerk, or request a hearing before the Board of Public Works and Safety. Such hearing would normally be held within 14 days. The Board of Public Works and Safety meet the second and fourth Tuesday of each month at 6:00 p.m. in the City Hall council room.

CC: Mayor/Board of Works/Customer